



Jesus' Sacred Heart School

DX-1, South city, Ludhiana

Cir. No.:- J.S.H.S/ /229/0316

Respected Parents,

Education can be linked to a great big canvas and this year we would like our students to throw as much paint as they can on the canvas of their education.

To make this journey easy for the parents and the students, here are some particulars which will help you to acquaint with the nearly acquired world.

Scholastic framework for classes IV- VIII

Apr & May	July & August	Sept	Oct & Nov	Dec & Feb	March
Formative Assessment I	Formative Assessment II	Summative Assessment I	Formative Assessment III	Formative Assessment IV	Summative Assessment II
↓	↓	↓	↓	↓	↓
20 M + 30M Activities+ Written	20 M + 30M Activities+ Written	90 M + 10M Written + Practical	20 M + 30M Activities+ Written	20 M + 30M Activities+ Written	90 M + 10M Activities+ Practical
↓	↓	↓	↓	↓	↓
50 M	50M	100M	50M	50M	100M
↓	↓	↓	↓	↓	↓
10% Weightage	10% Weightage	30% Weightage	10% Weightage	10% Weightage	30% Weightage

- For FA1 & FA3:- proper plan of written tests will be given.
- FA2 and FA4 will be in the form of class tests and assignments.
- Dates and details of activities for all formatives will be notified through Formative Task Planner
- Summative Assessment :- Pen and Paper test of 90 marks. 10 marks will be added accordingly.
 - MATHS: - 90+10 (Mental Ability Test)
 - SCIENCE: - 90+5 (vocab words/terms/spellings)+5 (handwriting and neatness of notebooks and assignments)
 - SOCIAL SCIENCE: - 90+5 (vocab words/terms/spellings)+5 (handwriting and neatness of notebooks and assignments)
 - ENGLISH: -70+10 (Listening Skills + Lab activity) + 10 (Speaking Skills)
 - Listening & Speaking Activities constitute ASL (Assessment of Speaking & Listening)+10 (Dictation)
 - HINDI/ PUNJABI: - 90+10 (Handwriting + Spell check)
 - (5M) + (5M)
 - G.K:- 30(Book) + 20 (Current affairs and logical reasoning)

- **Innovative teaching IV-V** will follow Xseed an innovative approach to learning . Its an activity based learning system wherein each topic is done with the help of activities. A content book and 3 workbooks will be done simultaneously. Classes **VI - VIII** Elevate worksheets will be introduced in class VIth for four major subjects- Eng, SST, Sci, Maths . These worksheets cater to all sorts of differential activities for all types of learners. There are activities based on speaking, reading, surveys, enactments etc. They will ensure all round learning & better concept clearance.
- **Assemblies:-** Classwise assemblies are conducted wherein each and every child is given an opportunity to come forward which enhances their confidence and helps them in overcoming the stage fears.
- **Maintenance of Folders:-** Students are required to maintain folders of every subject and tag the activities formative wise.
- **Co-scholastic framework:-**For Co-scholastic Assessment, students will be assessed through some descriptive indicators for Work Experience, Art Education, Thinking skills, Social skills, Physical and Health Education, Attitude and Value Systems.
- **Project Period and Formative Task Planner:-**
Project Period will be held on Friday. Project period will be utilised for activities which may include Projects, Group Discussions, Debates, Declamation etc. These activities are mentioned in the syllabus. Formative Task planner will be given for every assessment mentioning the dates of activities. Most Projects will be done in the class and some will be given for homework especially during vacation. Ensure your child prepares the projects himself. Please be regular in sending the required material and your wards presence is a must too.
- **Competitions:-** On every Wednesday, house wise competitions will be held for creative streams and sports. These competitions are mentioned in activity calendar and in case some additional information is required, it will be done through diary notices.
- **Birthday celebrations:-**
Birthday celebrations to be kept to the minimal. Hence no elaborate celebrations will be allowed. Please send only one chocolate (Rs. 10/-)or two sweets per child of the class. **Children should come in school uniform only.**
- **Wednesday Activities and Clubs:-** To amalgamate learning with fun, every Wednesday will be devoted for activities. Circulars regarding Wednesday Activities and clubs will be sent for details. Track suits according to the houses should be worn on Wednesday.
- **Leave Record:-** If your child is absent from school for one or two days, maintain the leave record in the school diary itself and separate application is not required. If in case the leaves are more than two due to illness then please send a medical certificate positively. **90% attendance is compulsory.** Long leaves are required to be sanctioned from the Principal , prior to the leave.
- **Activity Calendar:-** All celebrations & competitions are mentioned in the activity calendar for your ready reference. Holidays are indicated in Activity Calendar. There will be no notification from school side regarding the same.
- **Break:** The students of grade I-V will have a fruit break as well as a lunch break. So please send healthy tiffins for both. Fruit tiffin is compulsory . Biscuits, fruit juice, breakfast cereals etc are not part of fruit tiffin. Kindly follow the diet chart strictly. Please refer to page no. 13 of diary for details. Kindly note that the mats and aprons(grades I-V) will be sent home on Friday and they have to be sent back to the school after washing on Monday positively.

- **General Rules:-**

- ❖ Discipline is an important virtue to possess. Hence a great emphasis is laid on it, in every aspect of School life .Every little misconduct of the child is checked and reported by the teacher in report of student at the back of the diary. Do keep a regular check of it.
- ❖ Every Wednesday , tracksuits are compulsory .
- ❖ Girls with long hair must plait them up into two plaits neatly, with sky blue ribbon & girls with short hair must wear a sky blue cloth band . Sikh boys must wear Sky blue patkas.
- ❖ **Kindly call at Front Desk (9216100465,9216000465) in case of any complaint.** Your complaints at the front desk will be given a complaint No. and it will be solved within 24 Hours.
- ❖ The Principal and the wing Co-ordinator can be available by a prior appointment as per the following schedule:-
 - Principal: 10:00 a.m. to 11:30a.m. (on all working days)
 - Wing Co-ordinator: 10:00a.m. to 12:00 noon. (on any working Saturday except 2nd Saturday)
- ❖ Session 2016-17 will start from **30th March, 2016 (Wednesday)**.
- ❖ School timings will be 7:45 a.m. to 2:15 p.m. (Saturdays will remain off for all students).Summer uniform code will be followed. Refer to Page no. 18 of school diary for uniform details.
- ❖ A parent Id card will be issued to all the parents. Those parents who wish to supervise their children back home must carry it along and show it on the front desk. It must be carried every time the parent visits school for function, class presentation, PTM etc.
- ❖ Kindly note that child is required to come in school uniform on PTM's, class presentations etc. In case a sibling who is studying in this school is accompanying the parents for class presentation or any other class specific function, then he is also required to come in school uniform.
- ❖ **The School will remain closed on all Saturdays.** On last Saturday of the month there will be a walk-in- PTM where parents can come and meet teachers between 9:00 a.m. -10 a.m.. It's not mandatory for all parents to attend this walk-in-PTM. Parents having problems can come and meet the teachers.

Important links:

- School website: www.jesussacredheart.com
- For updates on events and happenings in school kindly visit: <https://m.facebook.com/jesussacredheartschool/>
- Xseed program : <https://www.youtube.com/watch?v=uQDev88nTG4>

(Principal)

